

MARYLAND COMMISSION ON CORRECTIONAL STANDARDS

Minutes – 290th (Remote) Meeting – November 13, 2025 – 10AM

6776 Reisterstown Road Baltimore, Maryland 21215 – Suite 304

MEMBERS PRESENT

Courtney League, Assistant Secretary, Design, Construction and Energy, Department of General Services (Vice Chair, Commission on Correctional Standards Board),
representing, Secretary Atif Chaudhry, Department of General Services
Captain Briana Cottman, Queen Anne's County Department of Corrections
Keith Dickens, Deputy Commissioner, Division of Correction, State Correctional Representative
K'Yalei Harris, Budget Analyst, representing the Secretary Helene T. Grady,
Department of Budget Management
Dr. Niani Smith, Mental Health/Medical Representative

MEMBERS ABSENT

Deputy Warden Luke Dixon, Caroline County Detention Center
Diana Lee, Assistant Attorney General, representing Attorney General Anthony G. Brown

MCCS STAFF PRESENT

Veronica Moore, Executive Director
Tanya Joyner, Assistant Executive Director
Mechelle Johnson, Correctional Program Specialist
Tammy McCotter, Auditor
Paulette Wyndham, Auditor
Shirley Graham, Auditor
Dawnya Clark, Auditor
LaDonna Newman, Management Associate

MCCS STAFF ABSENT

Brandon Dickens, Auditor

GUESTS

Assistant Commissioner Jeff Nines, Division of Correction
Assistant Warden James Wilson, Maryland Correctional Training Center/Annex
Acting Chief of Security Charles Conley, Maryland Correctional Training Center/Annex
Sergeant Christopher Grubbs, Maryland Correctional Training Center/Annex

Acting Warden Michelle Mann, Maryland Correctional Prerelease System
 Acting Warden Genieve Goodall (former Facility Administrator, Central Maryland Correctional Facility)
 Acting Facility Administrator Lance Bernhard, Central Maryland Correctional Facility
 Christiana King, Support Services Administrator St. Mary's County Detention and Rehabilitation Center
 Heather Jones, Senior Administrative Coordinator, St. Mary's County Detention and Rehabilitation Center
 Lieutenant Mickey Atkins, St. Mary's County Detention Center and Rehabilitation Center
 Warden Bethany Cornachia, Western Correctional Institution
 Assistant Warden Bradley Butler, Western Correctional Institution
 Lieutenant Floyd Benson, Western Correctional Institution
 Mr. Robert Herbold, Western Correctional Institution
 Warden Timothy Mulligan, Worcester County Jail
 Assistant Warden Shytina Drummond, Worcester County Jail
 Assistant Warden LaToya Everett, Worcester County Jail
 Major Paul House, Worcester County Jail
 Sergeant Randy Isaacs
 Acting Warden Monika Brittingham, Eastern Correctional Institution
 Assistant Warden John Milligan, Eastern Correctional Institution
 Acting Assistant Warden Matthew Mitchell, Eastern Correctional Institution
 Acting Facility Administrator Amy Gragg, Eastern Correctional Institution/Annex
 Security Chief Victoria Matthews, Eastern Correctional Institution
 Sergeant Shanaeya Christian, Eastern Correctional Institution
 Director Margaret Chippendale, Howard County Department of Corrections
 Captain Denise Dunston, Howard County Department of Corrections
 Correctional Specialist Kenyeta Small, Howard County Department of Corrections
 Correctional Specialist Peter Wanderi, Howard County Department of Corrections

1. Welcome/Introduction/Remarks –

Interim Chairperson Courtney League called the 290th Commission (Remote) Meeting of the Commission on Correctional Standards to order at 10:00 a.m. Executive Director Moore conducted a roll call of the members for the purpose of a quorum. A quorum was present. Executive Director Moore conducted a roll call of the facility representatives and guests, prior to the reading of each audit report and monitoring report.

The agenda and subsequent action(s) follow:

2. Approval of Minutes – September 25, 2025 Commission meeting.

Interim Chair Courtney League asked the members to review the minutes.

A MOTION to approve the minutes from the September 25, 2025 meeting was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried.

3. Interim Chair's Comments

Interim Chair Courtney League welcomed everyone in attendance to the 290th Commission (Remote) Meeting. Interim Chair League outlined the voting process, instructing members who motion or second to state their names, with silence from remaining members confirming agreement. Interim Chair reminded members with potential or actual conflicts of interest that they could recuse themselves from discussions and decisions, and the minutes would reflect such decisions. Deputy Commissioner Keith Dickens was noted to recuse himself for reports which fall under the responsibility of the Division of Corrections. Interim Chairperson League stated that the Recognition of Achievement awards for the approved facilities will be forwarded to the managing officials once they are signed and fully executed. Interim Chairperson League stated that there are currently five (5) vacancies concerning the Commission Board which include the following: (2) Citizen Members; (1) Local Elected Correctional Professional; (1) State Correctional Professional; and (1) National Correctional Accreditation Professional. Chairperson League noted that the nomination/vote for Chairperson and Vice Chairperson concerning the Board of the Commission on Correctional Standards will take place at the 291st Commission (Remote) meeting scheduled to be held Thursday, January 29, 2026 at 10AM.

4. Executive Director's Comments

Executive Director Veronica Moore reported that the Duly Authorized Inspector (DAI) Training was held on October 15, 2025, at PCTC. Executive Director Moore stated that DAI trainings are held annually. Executive Director Moore announced that the next Duly Authorized Inspector trainings will be held in the spring and fall of 2026. Executive Director commented that the managing officials will receive information concerning the upcoming DAI trainings. Executive Director Moore reiterated the comments of Interim Chairperson League concerning the Commission board vacancies. Executive Director Moore stated that if anyone is aware of an individual who is interested in joining the board, they can have the individual contact her. Executive Director Moore noted that there was an upgrade concerning the meeting minutes. Executive Director Moore stated that there is now a shorter version of the meeting minutes. Executive Director Moore expressed appreciation to the correctional community for their support throughout this year. Executive Director Moore stated that this is the last meeting of calendar year 2025. Executive Director Moore expressed gratitude to the managing officials who have allowed their staff to assist MCCS with the audits. Executive Director Moore wished everyone a happy and safe holiday season.

5. Consideration of Final Reports

- Maryland Correctional Training Center and Annex

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Maryland Correctional Training Center and Annex was made by Ms. K'Yalei Harris: SECONDED: Captain Briana Cottman. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.

- Central Maryland Correctional Facility

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Central Maryland Correctional Facility was made by Captain Briana Cottman: SECONDED: Dr. Niani Smith. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.

- St. Mary's County Detention and Rehabilitation Center

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the St. Mary's County Detention and Rehabilitation Center was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried.

6. Continuing Business – Monitoring Review Reports

- Western Correctional Institution (Re-visited from September 25, 2025 meeting)

A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Western Correctional Institution was made by Captain Briana Cottman: SECONDED: Dr. Niani Smith. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.

- Worcester County Jail

A MOTION for the Commission Board to approve the monitoring report concerning the Worcester County Jail was made by Deputy Commissioner Keith Dickens: SECONDED: Ms. K'Yalei Harris. The MOTION carried.

- Eastern Correctional Institution

A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Eastern Correctional Institution was made by Ms. K'Yalei Harris: SECONDED: Captain Briana Cottman. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.

- Howard County Department of Corrections

A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Howard County Department of Corrections was made by Captain Briana Cottman: SECONDED: Deputy Commissioner Keith Dickens. The MOTION carried.

7. New Business

- Quarterly Status Report-Fire Safety Compliance-Standard .02 A Fire Safety Inspections was provided by Executive Director Moore for the following facilities: Jessup Correctional Institution, Maryland Correctional Institution-Hagerstown, Metropolitan Transition Center, Patuxent Institution and Roxbury Correctional Institution.

8. Announcements

Interim Chairperson Courtney League wished everyone a restful, safe and joyous holiday season. Interim Chairperson League announced that the next Commission (Remote) Meeting will be held on Thursday, January 29, 2026.

9. Adjournment

A MOTION to adjourn was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried. The meeting adjourned at 11:26 a.m.

<p>These "minutes" are a synopsis of the Commissions' discussions and decisions and not a verbatim rendering of the proceedings.</p>
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