

**MARYLAND COMMISSION ON CORRECTIONAL STANDARDS**

**Minutes – 290<sup>th</sup> (Remote) Meeting – November 13, 2025 – 10AM**

**6776 Reisterstown Road Baltimore, Maryland 21215 – Suite 304**

**MEMBERS PRESENT**

Courtney League, Assistant Secretary, Design, Construction and Energy, Department of General Services (Vice Chair, Commission on Correctional Standards Board), representing, Secretary Atif Chaudhry, Department of General Services

Captain Briana Cottman, Queen Anne's County Department of Corrections

Keith Dickens, Deputy Commissioner, Division of Correction, State Correctional Representative

K'Yalei Harris, Budget Analyst, representing the Secretary Helene T. Grady, Department of Budget Management

Dr. Niani Smith, Mental Health/Medical Representative

**MEMBERS ABSENT**

Deputy Warden Luke Dixon, Caroline County Detention Center

Diana Lee, Assistant Attorney General, representing Attorney General Anthony G. Brown

**MCCS STAFF PRESENT**

Veronica Moore, Executive Director

Tanya Joyner, Assistant Executive Director

Mechelle Johnson, Correctional Program Specialist

Tammy McCotter, Auditor

Paulette Wyndham, Auditor

Shirley Graham, Auditor

Dawnya Clark, Auditor

LaDonna Newman, Management Associate

**MCCS STAFF ABSENT**

Brandon Dickens, Auditor

**GUESTS**

Assistant Commissioner Jeff Nines, Division of Correction

Assistant Warden James Wilson, Maryland Correctional Training Center/Annex

Acting Chief of Security Charles Conley, Maryland Correctional Training Center/Annex

Sergeant Christopher Grubbs, Maryland Correctional Training Center/Annex

Acting Warden Michelle Mann, Maryland Correctional Prerlease System  
Acting Warden Genieve Goodall (former Facility Administrator, Central Maryland  
Correctional Facility  
Acting Facility Administrator Lance Bernhard, Central Maryland Correctional Facility  
Christiana King, Support Services Administrator St. Mary's County Detention  
and Rehabilitation Center  
Heather Jones, Senior Administrative Coordinator, St. Mary's County Detention  
and Rehabilitation Center  
Lieutenant Mickey Atkins, St. Mary's County Detention Center and Rehabilitation Center  
Warden Bethany Cornachia, Western Correctional Institution  
Assistant Warden Bradley Butler, Western Correctional Institution  
Lieutenant Floyd Benson, Western Correctional Institution  
Mr. Robert Herbold, Western Correctional Institution  
Warden Timothy Mulligan, Worcester County Jail  
Assistant Warden Shytina Drummond, Worcester County Jail  
Assistant Warden LaToya Everett, Worcester County Jail  
Major Paul House, Worcester County Jail  
Sergeant Randy Isaacs  
Acting Warden Monika Brittingham, Eastern Correctional Institution  
Assistant Warden John Milligan, Eastern Correctional Institution  
Acting Assistant Warden Matthew Mitchell, Eastern Correctional Institution  
Acting Facility Administrator Amy Gragg, Eastern Correctional Institution/Annex  
Security Chief Victoria Matthews, Eastern Correctional Institution  
Sergeant Shanaeya Christian, Eastern Correctional Institution  
Director Margaret Chippendale, Howard County Department of Corrections  
Captain Denise Dunston, Howard County Department of Corrections  
Correctional Specialist Kenyeta Small, Howard County Department of Corrections  
Correctional Specialist Peter Wanderi, Howard County Department of Corrections

**1. Welcome/Introduction/Remarks –**

Interim Chairperson Courtney League called the 290<sup>th</sup> Commission (Remote) Meeting of the Commission on Correctional Standards to order at 10:00 a.m. Executive Director Moore conducted a roll call of the members for the purpose of a quorum. A quorum was present. Executive Director Moore conducted a roll call of the facility representatives and guests, prior to the reading of each audit report and monitoring report.

The agenda and subsequent action(s) follow:

**2. Approval of Minutes – September 25, 2025 Commission meeting.**

Interim Chair Courtney League asked the members to review the minutes.

**A MOTION to approve the minutes from the September 25, 2025 meeting was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried.**

### **3. Interim Chair's Comments**

Interim Chair Courtney League welcomed everyone in attendance to the 290<sup>th</sup> Commission (Remote) Meeting. Interim Chair League outlined the voting process, instructing members who motion or second to state their names, with silence from remaining members confirming agreement. Interim Chair reminded members with potential or actual conflicts of interest that they could recuse themselves from discussions and decisions, and the minutes would reflect such decisions. Deputy Commissioner Keith Dickens was noted to recuse himself for reports which fall under the responsibility of the Division of Corrections. Interim Chairperson League stated that the Recognition of Achievement awards for the approved facilities will be forwarded to the managing officials once they are signed and fully executed. Interim Chairperson League stated that there are currently five (5) vacancies concerning the Commission Board which include the following: (2) Citizen Members; (1) Local Elected Correctional Professional; (1) State Correctional Professional; and (1) National Correctional Accreditation Professional. Chairperson League noted that the nomination/vote for Chairperson and Vice Chairperson concerning the Board of the Commission on Correctional Standards will take place at the 291<sup>st</sup> Commission (Remote) meeting scheduled to be held Thursday, January 29, 2026 at 10AM.

### **4. Executive Director's Comments**

Executive Director Veronica Moore reported that the Duly Authorized Inspector (DAI) Training was held on October 15, 2025, at PCTC. Executive Director Moore stated that DAI trainings are held annually. Executive Director Moore announced that the next Duly Authorized Inspector trainings will be held in the spring and fall of 2026. Executive Director commented that the managing officials will receive information concerning the upcoming DAI trainings. Executive Director Moore reiterated the comments of Interim Chairperson League concerning the Commission board vacancies. Executive Director Moore stated that if anyone is aware of an individual who is interested in joining the board, they can have the individual contact her. Executive Director Moore noted that there was an upgrade concerning the meeting minutes. Executive Director Moore stated that there is now a shorter version of the meeting minutes. Executive Director Moore expressed appreciation to the correctional community for their support throughout this year. Executive Director Moore stated that this is the last meeting of calendar year 2025. Executive Director Moore expressed gratitude to the managing officials who have allowed their staff to assist M CCS with the audits. Executive Director Moore wished everyone a happy and safe holiday season.

### **5. Consideration of Final Reports**

- Maryland Correctional Training Center and Annex

**A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Maryland Correctional Training Center and Annex was made by Ms. K'Yalei Harris: SECONDED: Captain Briana Cottman. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.**

- Central Maryland Correctional Facility

**A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Central Maryland Correctional Facility was made by Captain Briana Cottman: SECONDED: Dr. Niani Smith. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.**

- St. Mary's County Detention and Rehabilitation Center

**A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the St. Mary's County Detention and Rehabilitation Center was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried.**

## **6. Continuing Business – Monitoring Review Reports**

- Western Correctional Institution (Re-visited from September 25, 2025 meeting)

**A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Western Correctional Institution was made by Captain Briana Cottman: SECONDED: Dr. Niani Smith. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.**

- Worcester County Jail

**A MOTION for the Commission Board to approve the monitoring report concerning the Worcester County Jail was made by Deputy Commissioner Keith Dickens: SECONDED: Ms. K'Yalei Harris. The MOTION carried.**

- Eastern Correctional Institution

**A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Eastern Correctional Institution was made by Ms. K'Yalei Harris: SECONDED: Captain Briana Cottman. The MOTION carried. Deputy Commissioner Keith Dickens entered a recusal prior to the vote concerning the audit report.**

- Howard County Department of Corrections

**A MOTION for the Commission Board to approve the monitoring report and Recognition of Achievement award concerning the Howard County Department of Corrections was made by Captain Briana Cottman: SECONDED: Deputy Commissioner Keith Dickens. The MOTION carried.**

## **7. New Business**

- Quarterly Status Report-Fire Safety Compliance-Standard .02 A Fire Safety Inspections was provided by Executive Director Moore for the following facilities: Jessup Correctional Institution, Maryland Correctional Institution-Hagerstown, Metropolitan Transition Center, Patuxent Institution and Roxbury Correctional Institution.

## **8. Announcements**

Interim Chairperson Courtney League wished everyone a restful, safe and joyous holiday season. Interim Chairperson League announced that the next Commission (Remote) Meeting will be held on Thursday, January 29, 2026.

## **9. Adjournment**

**A MOTION to adjourn was made by Deputy Commissioner Keith Dickens: SECONDED: Captain Briana Cottman. The MOTION carried. The meeting adjourned at 11:26 a.m.**

These "minutes" are a synopsis of the Commissions' discussions and decisions and not a verbatim rendering of the proceedings.